



AMDAN –Account Request/Renew (Internal Users)

Required items that need to be completed for AMDAN account creation:

1. Complete AMDAN Request Form and send it to KBR IA Mailbox.
2. Read AMDAN Briefing.
3. Sign Briefing Form and submit it to KBR IA Mailbox.

1. Complete AMDAN Request Form and send to KBR IA Mailbox

Complete AMDAN request form, submit it to KBR IA Mailbox (KBRHuntsvilleInformationAssurance@us.kbr.com). KBR team will work with KBR Industrial Security for FSO signature. Afterwards, KBR will submit AMDAN request form to Project Office for approval.

2. Read AMDAN Briefing

3. Sign Briefing Form and submit it to KBR.

Complete Access Authorization and Briefing Form and send to KBRHuntsvilleInformationAssurance@us.kbr.com . Please enter your name and phone number, read, sign. **The Briefing form must be digitally signed.**

Note: Our system administrators will create your account once your AMDAN request form has been approved by the Project Office and a signed Briefing form has been received.

Please let us know if you have any questions.